



AV EQUIPMENT & COMMUNICATION SERVICES



FORM 02

PLEASE SEND YOUR COMPLETED ORDER FORM TO **MÓNICA LULL (MLULL@PALCONGRES-VLC.COM)**; FAX: +34 963179401 BY **9th MARCH 2011**

STAND N° Company name:

Contact person: Position:

Address:

Postal code: City/State: Country:

Phone: Mobile Phone:

Fax: Email:

AV equipment & communication services

| Product | Price €/unit | QTY |
|---|------------------------------------|-----|
| Telephone connection (including equipment rental) | 104 + calls | |
| Fax (paper and toner included) | 100 + calls | |
| ISDN line | 175 (set price) + data transferred | |
| ADSL 6 Mb line | 250 (set price) | |
| Hub | 64 | |
| Laser printer | 75 | |
| Ink-jet printer | 50 | |
| Laptop | 105 | |
| 42" plasma screen (stand and DVD included) | 170 | |
| Other | | |

RENTAL CONDITIONS FOR AUDIOVISUAL EQUIPMENT

- ✓ The rental of audiovisuals includes the assembly of the contracted equipment, dismantling and technical assistance in the event of a breakdown. If you should require the presence of technical staff, this must be contracted separately.
- ✓ Members of technical staff do not handle or assemble third-party materials.
- ✓ Rented audiovisual equipment is to be used exclusively in the Valencia Conference Centre.
- ✓ If the number of hours or days the rented equipment is to be used is extended and this has not been requested beforehand, said extension must be ordered at least 24 hours in advance, and will be subject to Valencia Conference Centre capacity to render the service. Rental prices for extended services shall carry a surcharge of 25% on valid charges.
- ✓ If the items are damaged, lost or affected by any irregularities, the latter shall always be on account of the contracting party.



- A 25% SURCHARGE WILL BE APPLIED FOR ORDER FORMS RECEIVED AFTER THIS DATE
 - PRICES EXCLUSIVE OF VAT (18%)
 - THIS ORDER FORM IS PART OF A RENTAL CONTRACT FOR THE STAND AREA
- ORDERS WILL NOT BE PROCESSED IF THEY ARE SENT WITHOUT THE PAYMENT FORM 00